

	Nomination members WG's	<ul style="list-style-type: none"> - HQ (letter) - National Sections 	<p>This is one of the crucial elements in the process. The right experts should be identified and nominated. It is also a phase, which at the moment often takes quite some time.</p>	
	Establishment of the WG's	<ul style="list-style-type: none"> - MarCom - Secr./Chairperson MarCom 		
	Appointment of Chairman WG	<ul style="list-style-type: none"> - MarCom - National Sections? 	<p>Again a crucial decision, which often determines the success of a WG. The question arises whether the National Sections could play a more important role here. They could indicate whether a nominated WG member could also act as chairman of the WG.</p>	
	Kick-off meeting	<ul style="list-style-type: none"> - Chairperson of the WG; Secr. Of MarCom; MarCom members. 	<p>Preferably to be held in Brussels, whenever possible, a MarCom member is present.</p>	

	WG progress report	<ul style="list-style-type: none"> - WG Chairperson MarCom - HQ 	Twice a year; prior to MarCom meeting. The aims are to inform MarCom about the progress of the WG. The progress reports are published on the PIANC website.	2006-2010
	Role of mentors	MarCom mentors	The mentor should have close contact with the Chairperson of the WG. He reports to the Chairperson the results of the discussions within MarCom.	
	Preparation of the report	<ul style="list-style-type: none"> - Members of the WG - Chairperson/Secr. of WG - Mentor (MarCom member) 		
	Adoption of the report	MarCom		
	Amendments if necessary	Members/Chairman/members WG		
	Publication of the report	HQ		
	Distribution of the report	HQ		

	Update of reports published in the past			2009
Enhance vitality of Qualifying Members and National Sections	MarCom members will seek closer ties with the National Section by reporting more frequently about the performance of the WG's.			2006-2010
Promote and expand members' benefits	Active promotion of MarCom reports. Extending the membership of MarCom, in cooperation with HQ.	Support from HQ and ExCom is needed.		2006-2007 2006/2007
Expand # YP's and # of participating Countries in Transition	MarCom membership: Represented in MarCom at this moment are the Western European countries and the US, Japan and India. Shouldn't countries like South Korea, South	HQ, some National Sections?		

	Africa, Indonesia and China have representatives in MarCom?			
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